

**SECRET**

28 March 1951

**MEMORANDUM OF CONVERSATION**

**SUBJECT:** Evaluation of O/O and O/SO Reports

**PARTICIPANTS:** Colonel Howze, Lieut. Colonel Saunders,  
Lieut. Colonel Carlin and Mr. Tod of G-2  
Mr. Houch and Mr. LaClair from O/SO, CIA  
Mr. Ashcraft and Mr. Shaeffer from O/O, CIA  
[redacted] and Mr. Reber from O/IC, CIA

50X1

1. The purpose of the meeting was to determine how there might be effected an improvement in the number and quality of evaluations of O/O and O/SO reports by G-2.

2. It was pointed out by Mr. Houch that of some 800 O/SO reports, narrowly defined as military, sent to Army each month O/SO would appreciate an evaluation of some 350 (the number of requests and evaluations per month has been running about 30) in order to assess and guide its sources. Mr. Ashcraft indicated that O/O was currently sending about 50 Army type intelligence reports to G-2 and would appreciate all of these being evaluated (O/O is currently asking for evaluation of about 35).

3. G-2, according to Colonel Carlin and Mr. Tod has re-established a focal point for the handling of requirements and evaluations. It was recognized that it was in the mutual interests of G-2 and the collection agencies that necessary evaluation take place, that the machinery now existed to improve on past G-2 performances in this regard and that careful consideration given to evaluations requested by O/O and O/SO would facilitate G-2 doing its proper share. Colonel Howze emphasized the current manpower shortage in relation to demands arising from the Korean situation and the difficulties in securing adequate recruitment.

4. It was agreed that G-2 would do its best to handle such reports as O/O and O/SO deemed necessary for evaluation and that the performance would be reviewed by the same group four to six weeks hence.

5. Mr. Reber emphasized and Colonel Howze concurred in this, that it was very important that the collection agencies in sending forward reports for evaluation should give very careful thought to exactly what it is they want to achieve in the evaluation. These purposes must be understood by the evaluators if the results are to be beneficial. Periodic contact between the responsible officials in O/O and O/SO with the requirements and evaluation center in G-2 was believed essential to develop mutual understanding on this problem.

**SECRET**

**SECRET**

6. In order to facilitate the handling of evaluation, O/SO will provide reports to be evaluated in two copies, the second of which will be returned to O/SO with the evaluation sheet.

JAMES Q. HENNER

cc: Mr. Kirkpatrick  
Mr. Ashcraft, O/O  
Mr. Houck, O/SO  
Colonel Howze (2)  
 O/CD

50X1

**SECRET**